

EXTRACT FROM WILLIAMS TARR CONSTRUCTION LTD HEALTH & SAFETY POLICY, ARRANGEMENTS AND PROCEDURES NOVEMBER 2015

GENERAL POLICY & STATEMENT OF INTENT

1.01 General Policy

As your employer we have to provide a written Health and Safety General Policy. This Policy reflects the legal requirements to be fulfilled on health and safety. This section outlines the format from which our Health and Safety 'Statement of Intent' emanates.

To ensure we attain a high standard of health and safety within the company, the Health and Safety General Policy has been collated identifying key aspects which we seek to attain and is outlined hereafter:

1.01.1 Williams Tarr Construction Ltd believes that its most important function is the prevention of accidents and ill health. We do not wish any of our employees or any other person to suffer as the result of our activities or work processes. To this end, we intend to comply rigorously with all health and safety legislation, Codes of Practice, best guidance and work methods available, in accordance with:-

- The Health and Safety at Work Etc. Act 1974
- Electricity at Work Regulations 1989
- Control of Substances Hazardous to Health 2002
- Noise at Work Regulations 2005
- Work at Height Regulations 2005
- Regulatory Reform (Fire Safety) Order 2005
- Control of Asbestos Regulations 2012
- Construction (Design and Management) Regulations 2015

1.01.2 The Health and Safety Policy and manuals we have prepared indicate the ways in which we intend to meet with legal requirements.

1.01.3 Legislation requires that, as an employer, we prepare a statement of General Policy with respect to the health and safety of our employees, together with details of the organisation and arrangements that we have set up to carry out that Policy.

1.01.4 Therefore, we provide, so far as is reasonably practicable:

- a. A safe system of work
- b. Safe plant and equipment
- c. Safe means of handling and transporting articles, substances and people
- d. Adequate training, instruction, information and supervision
- e. A safe place of work with safe access and egress
- f. A safe and healthy environment
- g. Adequate welfare facilities
- h. Training

1.01.5 We also ensure, so far as is reasonably practicable, that the way we carry out our work does not affect the health and safety of persons who are not our employees, for example, visitors, contractors and the general public.

- 1.01.6 It is also recognised that where we produce articles and substances for use at work, or we erect or install any plant or equipment, we have a duty to ensure the health and safety of those who use them and make available all the required information for their health and safety.
- 1.01.7 We remind you, our employees, of your duty to look after your own health and safety and ensure that you do not endanger others and that you must co-operate with us, as your employer, in meeting our legal obligations.
- 1.01.8 All employees are to actively implement and support the Company Safety Policy, which will be reviewed and updated when changes in the law or working practices require, and at least every 12 months.
- 1.01.9 All employees are required to co-operate with the company fully in carrying out its commitment to safety by reporting all hazards immediately and my making constructive suggestions of ways to improve Health, Safety and Welfare in the workplace, including working in a safe manner to ensure you do not endanger yourself and others.
- 1.01.10 The company will consult with safety professionals, safety representatives and the H.S.E. to provide safe working conditions so far as is reasonably practicable.
- 1.01.11 The General Policy Statement and Safety Policy are applicable to all departments and companies within the Williams Tarr Group.

1.02 STATEMENT OF INTENT

1.02.1 It is our firm intention to enforce appropriate measures to control and monitor health and safety procedures as a vital part of running Williams Tarr Construction Ltd as an efficient and successful operation.

1.02.2 Therefore, so as far as is reasonably practicable, Williams Tarr Construction Ltd:

- a. Ensures that equipment and working practices are safe and offer no hazard and risk to health and safety
- b. Ensures that all necessary precautions are taken in respect of the safe use, handling, storage and transport of materials and substances
- c. Provides such information, instruction, training and supervision as is necessary to ensure the health and safety at work of all employees
- d. Maintains all places of work, work equipment and transport under its control in a safe condition, free from risk to health and safety
- e. Provides adequate facilities for the welfare of employees
- e. Safeguards the health and safety of visitors, contractors and of any members of the general public who could be affected by its activities
- f. Provides all necessary information relating to health and safety in respect of procedures and services and where necessary, consults with employees
- g. Reviews and updates the Policy as and when necessary particularly in respect of major changes within the company and / or changes in legislation and brings these changes to the attention of all employees
- h. Ensures that all employees are mindful of their health and safety responsibilities and co-operate with management in its efforts to fulfil the above Policy
- j. Ensures the Policy is monitored in the workplace

Signed: *D M Wilkinson*

Position: **MANAGING DIRECTOR**

Date: 04th November, 2015